

Department of Theatre and Dance Student Handbook 2018-2019



The Long Christmas Ride Home 2016



West Chester University
West Chester, PA 19383
<http://www.wcupa.edu/theatreDance>

2018-08-17 mad

This is to Certify that

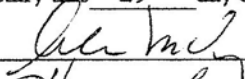
West Chester University of Pennsylvania

is an institutional member of the

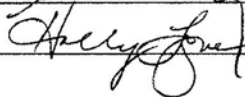
NATIONAL ASSOCIATION OF SCHOOLS OF THEATRE

*and is entitled to all of the rights, privileges and
recognition appertaining thereunto.*

In Witness Whereof the Association has
caused this certificate to be signed by its President
and Secretary this 25th day of March 2010 .



PRESIDENT



SECRETARY

National Association of Schools of Theatre

NAST, founded in 1965, is an organization of schools, conservatories, colleges and universities. It has approximately 168 accredited institutional members. It establishes national standards for undergraduate and graduate degrees and other credentials. Institutional membership, such as that achieved by the West Chester University Department of Theatre and Dance, is gained only through the peer review process of accreditation.

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INTRODUCTION

This Handbook was prepared to provide you with a guide to your degree program. It is intended to supplement rather than replace the University catalog and other official University publications. You are encouraged to keep your handbook throughout your association with the department. You will find that it will be helpful in planning your program and in maintaining a record of your progress toward completing the requirements for your degree.

MISSION STATEMENT

The Department of Theatre and Dance at West Chester University prepares students for the professional and the academic worlds of Theatre and Dance, while raising student awareness of civility, diversity, creativity, problem solving and social responsibility. Students gain skills in communication, management, performance, design, technology, and research through classroom and production opportunities. Through esteemed faculty and state of the art facilities we promote a program that combines a challenging academic environment with academic integrity and production schedule of artistic freedom that supports and strengthens the cultural, moral, and social fabric of our university and the society it serves.

INSTITUTIONAL ACCREDITATION AND MEMBERSHIP IN NAST

On March 25, 2010 the Department of Theatre and Dance of West Chester University was welcomed as an institutional member of the National Association of Schools of Theatre

Institutional Accreditation is a status accorded an institution of postsecondary education that embraces the whole institution as it defines itself and therefore includes all areas and activities except discipline-specific curricular content. Normally, institutional accreditation testifies to 1) the appropriateness of the objectives of the institution; 2) the advocacy of its organization, program, and resources, both material and human, when viewed against its objectives and generally accepted accrediting standards; and 3) evidence of the accomplishment of institutional objectives in reasonable measure. Moreover, the criteria of eligibility provide that degree programs, however specialized, must rest upon a base of liberal or general studies required of all or most students.

Institutional Membership in NAST represents a strategic choice. It signifies a comprehensive understanding of the relationship between the work of individual institutions and the work of the entire community of institutions that prepare theatre professionals at the collegiate level. It signifies a willingness to connect with others, both in order to give and to receive. It signifies that individuals with high levels of capability, expertise, and experience in the theatre must take leadership responsibility in accreditation and related areas lest a vacuum be created for non-theatre professionals to fill. It signifies a pledge to continue what NAST has always done: seek optimum learning conditions for theatre students, and develop the strength and quality of theatre in higher education by assisting institutional members and their faculties to do their best work.

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WHAT CAN YOU DO WITH A DEGREE IN THEATRE AND DANCE?

While a BA program is not designed to prepare students to assume a specific career position upon graduation, Theatre and Dance students may expect to find one or more of the following situations available to them when they graduate:

- Graduate programs that will prepare the student for educational and professional careers
- A variety of positions in the professional theatre and dance, locally, regionally, and nationally
- Opportunities in arts organizations, e.g., dance companies, museums, arts centers, and music
- Careers, which require excellent communication and interpersonal skills, combined with a strong liberal arts foundation

West Chester students and graduates of the theatre and dance program have been employed by numerous regional and national companies, including:

Alabama Shakespeare Company
Arden Theater Company
Arena Stage
Asolo Stage (FL)
Bill T. Jones/Arnie Zane Dance Company
Center Stage (Baltimore)
Cincinnati Playhouse in the Park
Cleveland Play House
Dock Street Theatre (SC)
Guthrie Theatre
Harrisburg Shakespeare
Headlong Dance Company
Indianapolis Civic Center
Jane Street Playhouse (NYC)
McCarter Theatre
Millbrook Playhouse
New York City Opera
Paper Mill Playhouse
Peoples Light and Theatre Company
Philadelphia Shakespeare Company
Philadelphia Theatre Company
Pig Iron
Powerhouse Theatre Company
QVC Productions

Radio City Music Hall
Rue Britannia Sketch Comedy (NYC)
Totem Pole Playhouse
Vagabond Acting Troupe
Virginia Stage Company
Waitstaff Sketch Comedy (PHL)
Walnut Street Theatre
Warehouse Theatre
Westside Theatre (NYC)
Woolly Mammoth Theatre Company

Broadway/Off Broadway/National
Tours:
A Chorus Line
Hair
Dance of the Vampires

UNIVERSITY DANCE COMPANY

The focus of the University Dance Company (UDC) is to promote dance as an art form at West Chester University and to provide students with interests in choreography, performance, lighting and costume design, stage management, and arts administration the opportunity to create and shape their voice within this art form. UDC has two concerts every season; the fall concert focuses on faculty and guest artist work, while the spring concert mainly presents student choreography and design. UDC members are exposed to the professional atmosphere of a dance company through aspects of audition, vigorous rehearsals, and several performance and/or production responsibilities. Students work with both faculty and guest artists in the creation of new choreography and design.

WCU Dance actively participates in the American College Dance Association, a nationally recognized organization that promotes the art of dance at the higher education level. Each year, UDC students represent the WCU dance program through performance, take master classes, and watch dance from colleges all over the country. WCU Dance and UDC have also provided international travel opportunities for additional dance study, most recently in Poland, England and Costa Rica.



The [American College Dance Association](#)'s primary focus is to support and promote the wealth of talent and creativity that is prominent throughout college and university dance departments. ACDA's sponsorship

of regional conferences and the national dance festival provides the venue for students and faculty to engage in three days of performances, workshops, panels, and master classes taught by instructors from around the region and country. The conferences also provide the unique opportunity for students and faculty to have their dance works adjudicated by a panel of nationally recognized dance professionals in an open and constructive forum. Culminating with the presentation of pieces selected for their exemplary artistic quality, the conferences are the primary means for college and university dance programs to perform outside their own academic setting and be exposed to the diversity of the national college dance world.



Photo by Doug West

UNIVERSITY THEATRE

Excellent opportunities in theatre are offered through this student organization which provides a positive, unsuppressed forum for artistic expression while building a supportive sense of community through the arts. Its major productions, drawn from the classics, contemporary drama, and Broadway musicals are outstanding events for the University and community as well. Through regular open performances and special events, UT offers students an essential outlet for experimentation. UT furthers the study of storytelling, and contemporary stage trends in all facets of the collaborative process of theater. All forms of artistic expression are welcome with no division between those with performance emphasis or technical production emphasis. We are all one, and only as one can we accomplish our greatest triumphs. Additional activities can include participation in Homecoming, the AIDS benefit, working concessions for productions, and monthly socials. All students with an interest in drama are welcome.

Membership Expectations:

- All students of West Chester University are eligible for membership in UT.
- UT Theatre operates according to a written constitution which all members must read and understand.
- Theatre majors are expected to be active members of University Theatre (UT), attending at least 50% of announced UT meetings.
- UT Members are expected to be active in the maintenance of the theatre spaces, and restoring spaces back to their “non-active set-up” following each production or activity.

Benefits of UT Membership:

- Have an active voice in decisions concerning the theater season.
- Have the opportunity to be considered as student directors, stage managers, designers...
- Have the opportunity to attend production meetings and rehearsals, to gain complete insight into the production process.
- Have the right to be elected onto the UT Executive Council.
- Have the right to participate in decisions concerning the policies within the organization.

University Theatre is an organization that will not discriminate based upon gender, race, disabilities, sexual orientation, or religion.



Photo by Doug West

KCACTF REGION II

[The Kennedy Center American College Theater Festival](#) (KCACTF) is a year-round program in eight geographic regions in the United States. Regional activities are coordinated through eight KCACTF regional chairs, eight KCACTF playwriting awards chairs, and eight design award chairs. With funding and administrative support from the Kennedy Center, the regional chair coordinates all aspects of the assessment and selection of productions on the local and regional level and supervises regional-level KCACTF award programs. The playwriting chair works with schools that have entered new and student-written plays by providing expertise in the development of new scripts - assessment specifically designed for a developing play and by providing information on the numerous playwriting awards offered through the KCACTF program. The design chair coordinate entries in the regional and national design award programs.

ALPHA PSI OMEGA (THEATRE HONOR SOCIETY)



This [honorary fraternity](#) recognizes excellence in and dedication to the theatre arts. It is sponsored by the Department of Theatre and Dance and membership is open to all students regardless of major.



Photo by Lin Tan

SCHOLARSHIPS AND AWARDS

J. PETER ADLER PRIZE FOR EXCELLENCE IN THEATRE

The J. Peter Adler Prize for Excellence in Theatre is an annual award endowed by the family and friends of J. Peter Adler and West Chester University. The J. Peter Adler Prize will be awarded each spring to a current West Chester University Senior, regardless of undergraduate major, who has participated in the theatre arts while at West Chester University and will use the scholarship associated with the prize to attend graduate school or work in professional theatre. The winner of the J. Peter Adler Prize may take up to three years from graduation to initially use the scholarship funds associated with this award.

J. PETER ADLER PRIZE SCHOLARSHIP

The J. Peter Adler Scholarship is a \$1000 renewable scholarship awarded to a first year student who demonstrates high academic and creative potential. The award is based on a review of grades, community, extra and/or co-curricular, or volunteer activities, performance audition/portfolio, and an interview. Applications can be obtained by calling the theatre office. This scholarship is renewable for four years based on the recipient maintaining an overall 2.5 GPA and a 3.0 GPA in theatre courses.

DEAN'S TRANSFER SCHOLARSHIP

This award is for eligible theatre arts students that have successfully transferred 30 or more credits into West Chester University. This is a \$500 per semester award renewable for 4 consecutive fall/spring semesters. Criteria: minimum of 24 credit hours from a post-secondary institution and a GPA of 3.0 from previous institution. This scholarship has an audition or portfolio presentation followed by a short interview. The faculty for the department of Theatre and Dance then vote and the scholarship is conferred as \$1000 in the spring semester (retroactive \$500 for the fall term). Students must submit a resume and 2 letters of recommendation. There will be an audition/demonstration and interview process. All forms must be submitted to a folder in Carolyn Chalmers office.

USITT

This award is for eligible theatre arts students (majors and minors) that have shown an interest in technical theatre. This award will be split to allow multiple students the opportunity to attend the United States Institute for Theatre Technology annual conference and stage exposition. Students will be invited to apply from the DTM faculty. The application will contain an interest letter, resume, GPA and a listed faculty mentor that supports their attendance in a specific technical area. Award winners are selected based on their submissions as ranked by the DTM faculty. Submissions must be completed and e-mailed to Theatre & Dance Department.

PROFESSIONAL DEVELOPMENT

This award will be split throughout as many students as possible. The maximum award will be \$250 per student. All theatre arts students (majors and minors) are eligible to apply for these funds. Students must submit a letter of intent, budget plan for the funds requested, resume, and GPA. These funds can be used for a variety of professional development opportunities, which should be addressed in both the letter of intent and the budget proposal. The budget proposal needs to have a listing for

other funding sources should the total cost be greater than the award. These Submissions must be completed and e-mailed to Theatre & Dance Department.

THE BARBARA J. LAPPANO DANCE SCHOLARSHIP FUND

The Barbara J. Lappano '67, M '73 Dance Scholarship honors Barbara Lappano who taught dance at WCU from 1970-2004. This scholarship is awarded to a full-time student who has declared a dance minor and completed at least 60 credits. Selection is based upon academic record and active involvement in the university dance program. Other factors include involvement in the field of dance outside the university and a personal statement. Application will be due in mid-April. Contact Gretchen Studlien-Webb gstudlien-webb@wcupa.edu for more information.

DANCE ALUMNI AWARDS FOR CHOREOGRAPHY

The Dance Alumni Chapter, started by Barbara Lappano, WCU dance faculty from 1970 -2004 and founder of Dance Production Workshop, honors current University Dance Company students for their excellence in choreography. Recipients receive an award stipend. The fall awardee is invited to perform their work in the Winter Alumni Dance Festival.

NEW DANCE SCHOLARSHIP (pending official title)

This endowment was started in summer 2015. Plans are to begin offering it in fall 2017.



DEPARTMENTAL PRODUCTION POLICIES

Department of Theatre and Dance Policies

1. The Department of Theatre and Dance follows all West Chester University rules and guidelines.
2. The Department of Theatre and Dance defines 'Departmental Productions' as performances that are a) chosen by the faculty, b) ticketed (free or paid) and c) under direct faculty oversight.
3. Only those students in the musical theatre concentration are eligible to register for private voice lessons: VOI 151, 152, 251, 252, 351, 352 (please see following Private Voice Procedure and Policy appendix)
4. The Department of Theatre and Dance does NOT rent items to outside parties (non WCU).
5. Student Priorities: It is expected that students prioritize their time and efforts with their major (then minor) taking the highest priority.
 - a. (Highest) Class and class related activities, including THA200
 - b. Season production related activities (usually these are class related)
 - c. University Theatre and University Dance Company related activities (outside of departmental productions)
 - d. Other West Chester University Club and Organization activities.
 - e. (Lowest) Other
6. Concerning space and equipment use and priorities. The below is a guideline of priorities for the use of the Department of Theatre and Dance spaces, equipment and resources. These are subject to the approval of the faculty. Please see the production manager for any requests or questions.
 - a. (Highest) College of Arts and Humanities / Presidential use of space
 - b. Class and class related activities
 - c. Season production related activities (usually these are class related)
 - d. Prearranged rental of the spaces (mostly for space use)
 - e. Department of Theatre and Dance Faculty and Staff use
 - f. University Theatre and University Dance company related activities (outside of departmental productions)
 - g. Department of Theatre and Dance student use
 - h. West Chester University Faculty and Staff use
 - i. West Chester University student use
 - j. (Lowest) Other

Theatre Major Requirements

1. Please go to page 18 for more information on the theatre major
2. Performance and musical theatre concentration students are **required** to audition for all productions. In order to remain eligible in your performance or music theatre concentration, student must audition for all theatre productions.
3. Musical theatre concentration students are strongly encouraged to audition for the Dance concerts as part of their movement education.
4. Theatre majors are encouraged to work on a minimum of one production per semester. NOTE: Active participation can satisfy some lab requirements for production classes. If, during a

specific semester, a major has no theatre and dance course which requires a lab, the student must fulfill the active participation requirement by working on at least one production

5. For THA200: The student decides if they want their performance work to be counted as practicum, with approval of the faculty director and production manager. They are allowed a maximum of two performance credits towards the total of six required.
6. For THA200: Full attendance of at least one strike is required as part of the class.

Dance and Theatre Minor Requirements

1. Please go to pages 19, 23 and 24 for more information on the dance minor.
2. Dance minors are automatically members of UDC.

Non-Theatre Major Participation

1. All full-time or part-time undergraduate or graduate students are eligible to become members of University Theatre.

Production Policies

1. All performance and leadership production positions are conditional dependent upon the student maintaining good academic standing with the University and passing ("C" or better) all department core requirements taken in semesters prior to the assigned position. Should these conditions not be met, the student will be removed from the position in question.
2. Design and Technical Positions are assigned by the Design/Tech/Management faculty of the Department. Roles are assigned by the Director.
3. Weekly production meetings are typically scheduled during 12 Noon and 1pm Monday, Wednesday or Friday, which is THA200 class time.
4. Students are strongly encouraged to only be involved in one production concurrently. Students may participate in the UDC concerts and departmental theatrical productions simultaneously, however, students should know that theatre rehearsals generally begin at 6pm, so a student should not schedule UDC rehearsal after 6pm M-F. It is the student's responsibility to communicate with both directors that they are in both productions and any and all schedule conflicts should be communicated during the first week of rehearsals.
5. Alcohol and illegal substances are forbidden and anyone found to be using or under the influence while executing any production position will be removed from the production immediately. Smoking (including e-cigarettes) is not permitted inside any of the University buildings, and will not occur while in costume even outside the building.
6. Student directors and members of the design/artistic team of each production are expected to attend opening night and to make the most effort to attend the KCACTF respondent performance.
7. Casting: A student will only be cast in one departmental theatre production per semester, unless there is approval from the student's advisor and both directors, submitted to the production manager. Students can be cast in the dance concert as well as a theatrical production each semester.
8. Casting: Students cast in a production must agree to and sign the company rules (either attached to the audition form or during the first day of rehearsals). Failure to comply with the company rules may lead to removal from the cast.

9. Rehearsals: During the rehearsal period of a departmental production (from after the cast list is posted to the first day of technical rehearsals), the show can rehearse a maximum of 28 hours per week, with at least one day dark. Rehearsals can go no later than 10:00pm.
10. Tech and Dress: During the technical and dress period of the show (from the first technical rehearsal up to opening night, including preview(s)), the cast and crew can be called no longer than six hours per day, except for one 'ten out of twelve'. Each theatre production is allowed one 'ten out of twelve', and each dance production is allowed two eight hour calls. For theatre productions, the cast and crew can be called for ten hours of work, with two hours for breaks, determined by the stage manager and director. These time periods are inclusive of set-up, pre show duties, cleaning, warm-ups, fight calls, post-show duties and notes. A minimum of one dark day is required during the technical / dress period of time. No technical or dress rehearsal will go past 11:00pm.
11. Production Calls: There will be a minimum of eight (8) hours between calls for any individual involved in any departmental production.
12. Strikes: Students who are involved in any aspect of a production are required to fully attend and actively participate the strike for that production. Strikes are usually after the last performance or the following day.
13. Dressing Rooms: NOBODY is allowed in the dressing room aside from cast, designers, crew, management and the director. There are to be no photographs or videos taken in the dressing room(s).
14. Costumes: Performers are not allowed to eat, smoke or drink in while in costume (including time in the dressing room, makeup room and backstage), except water in a closed container and medically necessary lozenges.
15. Properties: Only the actor(s) using the properties, the design team and the production staff are allowed to handle the props. No one will play with or abuse the props.
16. Students are expected to follow the CODE OF CONDUCT (see below).
17. Failure to follow any of these polices may result in a reprimand, the students THA200 grade being effected and / or removal from the production.

Ticket Polices

1. Tickets are first come, first serve based on availability.
2. All requests to the administrative assistant for comp tickets need to be made at least three business days before the performance.
3. No exchanges once a student comp has been picked up.
4. Faculty and Staff for all Productions: Faculty Comp tickets are four (4) for the run of the show (not each performance). The Director of the production can request additional comp tickets from the departmental administrative assistant.
5. Students part of the Design / Artistic Team of a Production: Students part of the Design / Artistic Team can request two tickets for opening night. Students part of the Design / Artistic Team will also receive one comp ticket to the KCACTF respondent performance.
6. Theatre Majors for MWAT & Main Stage Productions: Each major in the Department of Theatre and Dance is eligible to receive one comp ticket for each production of the season in the Madeleine Wing Adler Theatre (MWAT) and the Main Stage Theatre for use during the Preview or Last Open Dress. Students who are in the cast, stage management and running crew

(including board operators, spot operators, hair and make up crew, wardrobe crew, etc.) are not eligible for a free ticket. Student comp tickets can be picked up after a notice is posted on the Theatre and Dance callboard. Students cannot pick up tickets for other students.



Photo by Doug West

CODE OF CONDUCT

Rehearsal and Production Expectations

As a member of the Department of Theatre and Dance, you are in the center of a community which values Respect, Intellectual Curiosity, Integrity, Commitment, Empathy, Appreciation and Openness. It is our goal to create safe environments in which ideas and experimentation can flourish.

Expectations of Cast and Production Members in brief: Read what you sign: Know what is expected of you before you agree to a casting or production position.

1. Be punctual: Attend all meetings and rehearsals on time. If there is a conflict, clearly communicate that in advance, (to the Director, SM, area head... make sure you know who to contact first!!)
2. Commitment: Always give your best effort
3. Respect: Always treat others courteously, with compassion and sensitivity. (We are all human)
4. Act responsibly: Alcohol and illegal substances are forbidden and anyone found to be using or under the influence while executing a production position (including cast) will be removed from the production immediately. Smoking is not permitted inside any of the University buildings, and may not occur while in costume. Consider attention to your hygiene, as you will be working closely with people for extended periods of time.

Rehearsal Attendance

1. Theatre production rehearsals are usually scheduled 5 evenings a week, with additional weekend rehearsals based on needs of production.
2. Dance concert rehearsals are usually held 1-2 times per week, ranging from an hour and a half to two hours each rehearsal. Some rehearsals may be held on weekends.

3. A general rehearsal schedule for all productions will be available during the audition process. A general load in/out & tech schedule for each production will be available before production responsibilities are assigned.
4. **If a student is professional in their responsibilities, there should be no issue of conflicts once they have accepted a production job.** If any student knows of a conflict that s/he may have at any time during the entire rehearsal/build/production period, it is his/her responsibility to inform the director and stage manager of this conflict on the audition information sheet and/or prior to agreeing to a production responsibility. Serious issues such as major health or family issues/emergencies can be allowed if communication between student, director and stage manager is held before rehearsal.

Rehearsal demeanor and practices

1. Rehearsal demeanor and practices are outlined specifically under the job description for each production assignment. Students are expected to review the descriptions and job expectations with their faculty mentor as soon as the production positions are assigned. Directors will advise the rehearsal company what is expected of them at the beginning of the rehearsal period.
2. As is true in the professional theatre and dance, if the director believes that a cast or crew member's participation in the production is unsatisfactory, it is his/her prerogative to replace that person. A professional attitude and commitment to productions are expected at all times. A student will be given the grace of receiving a written warning before being removed from the production. Casting and/or production reassignments may take place at this time. This warning will be discussed between the director, the student and the department chair before being placed into the student's permanent file in the main office. Should misconduct continue, the student will be removed from the production.
3. Students involved in productions are expected to maintain **good academic standing**. If you are on academic probation, please speak to your advisor prior to applying or auditioning to get permission to participate.
4. All **rehearsal areas** must be cleaned up and readied for their next use following each rehearsal. All rehearsal company members are responsible for maintenance of the space used.
5. Students will be given sufficient notice for crew and rehearsal calls. Calls or changes in calls should be made at least 24 hours in advance, if at all possible. It is the responsibility of all students involved in a production to check their university e-mail and the production callboards located outside the costume shop (E.O. Bull 012), in addition to their email, for any schedule updates.
6. The performers are required to provide their own **rehearsal clothes** (shoes, tights, undergarments, hosiery, dance shoes, etc.) unless otherwise specified by the costume designer or director. If rehearsal clothes are issued, they are also responsible for returning any loaned rehearsal clothing at the appropriate time.
7. Unless otherwise indicated, all performers are required to provide their own **makeup**. (This usually does not extend to any special effects makeup, such as hair or prosthetics.) It is a good idea to consult the costume designer well before the first dress rehearsal so that all necessary items can be acquired prior to the first dress rehearsal. Professional Ben Nye makeup kits or an approved equivalent are recommended.

ACADEMIC POLICIES

University Degree Requirements

Please see the West Chester University Course Catalog for complete requirements at <http://catalog.wcupa.edu/undergraduate/>

Diverse Communities

Effective for all students entering fall 2002 and after, one diverse communities course will be required of all WCU students.... The requirement for a diverse communities course may be fulfilled by any approved course with a "J" designation in the course schedule. Approved diverse community courses are noted in the catalog course description with a boxed "J" symbol. *A diverse communities course may simultaneously fulfill another degree requirement or distributive requirement in general education if it has the same prefix as those in the science, behavioral and social sciences, humanities, or arts categories within the distributed requirements. (For example, PSC 301 could count as a course within the behavioral and social sciences category.) If a "J" course is used to fulfill one of the distributive area requirements, general education student electives increase from nine to 12 credits as needed to reach 48 general education credits and 120 credits for graduation. At no time can any course substitute within the academic foundations area. No single course may fulfill the "I" and "J" requirements.*

NOTE: A diverse communities course may only transfer to WCU if the course from a student's prior institution has been submitted to and approved by the Diverse Communities Committee of the Curriculum and Policies Committee (CAPC). Students must file a petition to transfer this type of course with the Office of the Special Assistant for Academic Policy.

Interdisciplinary Requirement

One interdisciplinary course will be required of all WCU students. Interdisciplinary courses may be fulfilled by any approved course with an "I" designation in the course schedule. Approved interdisciplinary courses are indicated by the boxed "I" symbol in the catalog course descriptions. Because interdisciplinary courses are, by design, treatment of a subject from different disciplines, interdisciplinary courses may **not** be used to fulfill a general education requirement in the distributive areas (science, behavioral and social sciences, humanities, the arts). In addition, a course may not simultaneously satisfy the interdisciplinary and diverse communities requirements.

Language and Culture Requirements for Bachelor of Arts

The Dept. of Theatre and Dance BA degree program offer students the following options

1. Demonstrating language proficiency through the intermediate level (202) or
2. Demonstrating language proficiency through the Elementary II (102) level of a language and further acquiring a cultural foundation through taking three culture cluster courses within the same language area. It is not necessary for students to complete the Elementary II (102) level before taking culture cluster courses.

Of the three required culture cluster courses, students who choose that option may take no more than two in the same department, except that only one may be taken in the department in which they

major. Students are encouraged to begin taking their culture cluster courses as soon as possible after completing the 102 level of the language. The 201 level of language courses is acceptable for use as one of the three culture cluster courses. Any exceptions to these conditions must be petitioned. A student may not use one course to simultaneously fulfill a general education distributive requirement and a culture cluster requirement.

The Bachelor of Arts Theatre Program

Bachelor of Arts: Theatre Arts w/ elective concentrations in

- 1) performance,
- 2) musical theatre,
- 3) design, technology and management

Minor: Theatre

Minor: Dance

Learning Outcomes

- To educate students in the content knowledge required in the disciplines of Theatre and Dance in order to provide a strong foundation for academic and professional development.
- To provide students with the appropriate skill sets required to translate theory into practical application.
- To foster an awareness of civility, diversity and social responsibility.

In addition, a BA in Theatre includes competencies gained in both information literacy and technology as appropriate to theatre artists in the profession and continuing in higher education.

Learning Outcome 1: To educate students in the content knowledge required in the disciplines of Theatre and Dance in order and to provide a strong foundation for academic and professional development.

Indicators of Success

1A. Exposure to the complex nature of the human condition acquired through aesthetic and intellectual perceptions as evidenced in various modes of theatrical and dance productions.

1B. Knowledge of plays that are representative of the development of theatre and drama

1C. Knowledge of the physical theatres (structures), production techniques, and cultural milieus of major periods of theatre or dance history.

1D. Knowledge of the various means (acting/dancing, directing/choreography, design, constructing, playwriting, etc.) through which a performance concept can be realized.

Learning Outcome 2: To provide students with the appropriate skill sets required to translate theory into practical application.

Indicators of Success

2A. The ability to function safely and effectively using contemporary theatre production techniques.

2B. The ability to participate in the production process by demonstrating analytical and communication skills required in a collaborative process through the application of research and critical thinking.

2C. The ability to effectively communicate to an audience the results of research and critical thinking through the use of at least one of the elements of theatrical art such as: performing, directing, choreographing, designing, play writing, dramaturgy, and stage management.

Learning Outcome 3: To foster an awareness of civility, diversity and social responsibility.

Indicators of Success:

3A. To recognize the value of professional behavior in the classroom, studio, and performance environment.

3B. To instill respect for the art forms of theater and dance as social forces with historical and current significance.

3C. To foster a collaborative attitude and atmosphere of civility within the classroom, studio and performance environment.

3D. To respond thoughtfully to diversity and social awareness.

3E. Inquiring Minds and Creative Imagination

Information Literacy Outcomes: The Middle States Commission on Higher Education (MSCHE) now requires that information literacy be included as a student learning outcome in all programs - and that it be assessed annually. Information literacy "is the array of knowledge and skills necessary to identify the information needed for a task and then to locate, understand, evaluate, and use that information efficiently and effectively within appropriate ethical and legal limits" (quoted from the WCU Library web page devoted to this subject; more information can be obtained at <http://subjectguides.wcupa.edu/InformationLiteracy>).

Indicators of Success:

4A. The ability to abstract pertinent information from class assigned materials.

4B. The acquisition of basic research skills.

4C. The ability to conduct research specific to our discipline as a theatre artist.

4D. The ability to communicate ideas discovered through research in a legal and ethical manner.

Technology Student Learning Outcomes

Indicators of Success:

5A. Ability to Research and properly site findings through the internet

5B. Knowledge of Search Engines

5C. Competency with D2L

By fulfilling each of the above competencies, BA Theatre majors and Theatre and Dance minors demonstrate basic knowledge and skill in each of the academic and production areas offered for study in the program. To achieve this end, faculty work closely with students in collaborative efforts designed to develop theatre and dance artists.

THEATRE AND DANCE PROGRAMS OF STUDY

Combined with a liberal arts education, the BA in Theatre provides students with training and experience in various aspects of theatre and the opportunity to elect further study in a specific area of interest. If interested three elective concentrations are available to all BA Theatre majors who desire to focus their studies on a more specific discipline within the theatre field. These elective concentrations include: design/technical production; musical theatre; and performance.

For the student interested in *design/technical production*, the elective concentration includes intermediate and advanced level course work in various production techniques and practices in the areas of stage management, costume, lighting, set and sound design.

For the student interested in *musical theatre*, the elective concentration includes intermediate and advanced course work in various techniques and practices for acting and dance in musical theatre, musical theatre literature and history, and private voice lessons.

For the student interested in *performance*, the elective concentration includes intermediate and advanced course work in various techniques in classical and contemporary acting, physical movement, voice/dialect work, and dramatic literature and theory.

Students do not have to select an elective concentration in order to complete the BA degree in Theatre, but may wish to pursue another minor outside of the Department of Theatre and Dance or create their own focused-study concentration within the Department of Theatre and Dance in consultation with their advisor.

The specific courses needed to fulfill the requirements for the BA Theatre degree are detailed in the advising section. BA Theatre majors must also complete the general education requirements and the foreign language requirement.

Departmental Grade Index Requirements for Graduation

You must achieve a scholastic index of at least 2.00 in your major before you will be recommended for graduation. **Grades of "C-" or lower in major subjects must be raised to "C" or better.** Transfer credits from another institution are accepted for courses in which a student earned a grade of "D" or better EXCEPT when those courses are to be counted as part of the student's major. A grade of "C" or better is then required.

For course descriptions: <http://catalog.wcupa.edu/undergraduate/arts-humanities/theatre-dance/>

Departmental Advisement

When you become a major in the department, you will be assigned an advisor. Your advisor will assist you in managing the possible confusing conditions that occur with course selections, class schedules, course requirements, career options, etc. ***Please be aware that having an advisor does not absolve you from responsibility for knowing and completing University requirements for graduation.***

Ultimately, the responsibility for fulfilling all requirements is yours and you will bear the cost of any errors that are made.

THEATRE MINOR REQUIREMENTS

The Department of Theatre and Dance offers a minor in theatre. Students must complete 19 credit hours. Specific course requirements for Theatre minors can be discussed with the minor advisors of Theatre.

For course descriptions please refer to: <http://catalog.wcupa.edu/undergraduate/arts-humanities/theatre-dance/>

DANCE MINOR REQUIREMENTS

The Department of Theatre and Dance offers a minor in dance. Students must complete 21 credit hours. Specific course requirements for Dance minors can be discussed with the minor advisors of Dance.

For course descriptions please refer to: <http://catalog.wcupa.edu/undergraduate/arts-humanities/theatre-dance/>

APPRENTICESHIPS

Apprenticeship opportunities are available for Theatre and Dance students who have earned at least 12 semester credits in the department. An overall cumulative GPA of 2.5 and a department GPA of 2.8 must have been earned to qualify. For additional information regarding apprenticeships, see your advisor.

It must be understood that the pursuit of a BA degree in Theatre in a liberal arts setting requires a concentration of focus that prevents actively seeking opportunities in theatre and dance outside of the department except under special circumstances that as defined and recognized by the faculty.

A student who declares themselves as a major in the Department of Theatre and Dance has made a commitment to support the Department of Theatre and Dance in all areas of scholarship, training, and production.

It must be recognized that students have academic responsibilities in addition to the strenuous demands made on student time and resources that preclude participation in productions outside of the department.

As we are a liberal arts BA degree, it is also understood that every student is encouraged, if not required, to participate in all areas and aspects of production throughout their tenure as majors or minors in this department.

NAME _____

ID# _____

ELECTIVE CONC. _____

Advisor: _____

GENERAL ED. REQUIREMENTS

(48 s.h.)

Basic Skills - 18 s.h.

- _____ WRT 120 (Writing)
- _____ WRT 200/204/205/206/208/220 (Writing)
- _____ MAT _____ (Mathematics)
- _____ SPK 208//230
- _____ J (Diverse Communities)
- _____ I (Interdisciplinary)

(No Interdisciplinary (I) course may be used to fulfill any of the disciplinary requirements below.)

Natural Science - 6 s.h.

Choose two from below:

(must be outside major)

- _____ BIO 100/110 (Biology)
- _____ CHE 100/103/104/107 (Chemistry)
- _____ CSC 110/115/141 (Computer Science)
- _____ ESS 101/111/170 (Geology)
- _____ PHY 100/105/130/140/170/180 (Physics)

Behavioral/Social Sciences - 6 s.h.

Choose two from below:

(must be outside major)

- _____ ANT 102/103 (Anthropology)
- _____ ECO 101/111/112 (Economics)
- _____ GEO 101/103 (Geography)
- _____ PSC 100/101/213 (Political Science)
- _____ PSY 100 (Psychology)
- _____ SOC 200/240 (Sociology)

Humanities - 6 s.h.

Choose two from below:

(must be outside major)

- _____ HIS 100/101/102/150/151/152 (History)
- _____ LIT 100/165/CLS 165/260/261 (Literature)
- _____ PHI 100/101/180 (Philosophy)

Arts - 3 s.h. (Art, Film, Music, Photography)

Free Electives - 9 s.h.

Foreign Language - 12 s.h. or Culture Cluster - 15 s.h.

(Those taking culture clusters: at least two different prefixes are required. No more than one course from home department may be used.)

- _____ FOR 101 or _____ FOR 101
- _____ FOR 102 _____ FOR 102
- _____ FOR 201 _____ C.C.
- _____ FOR 202 _____ C.C.
- _____ _____ C.C.

MAJOR REQUIREMENTS*

(42 s.h.)

Core - 36 s.h.

- _____ DAN 130 Movement for the Performer
- _____ THA 103 Acting I
- _____ THA 104 Stagecraft I
- _____ THA 113 Script Analysis
- _____ THA 116 Costume Construction
- _____ THA 118 Voice for the Performer
- _____ THA 216 Fundamentals of Design
- _____ THA 301 Directing I
- _____ THA 306 History of Theatre and Drama I
- _____ THA 307 History of Theatre and Drama II
- _____ THA _____ Advanced Skill Choice 300 level or above
- _____ THA 100 (1 cr.) Theatre Survey
- _____ THA 300 (2 cr.) Career Preparation

Theatre Practice - 6 s.h.*

- _____ THA 200 (1 cr.) Costume
- _____ THA 200 (1 cr.) Lighting
- _____ THA 200 (1 cr.) Scenery
- _____ THA 200 (1 cr.) Leadership I
- _____ THA 200 (1 cr.) Leadership II
- _____ THA 200 (1 cr.) Capstone Project

ELECTIVE CONCENTRATION*

(20-21 s.h.)

See reverse side.

**You must achieve a scholastic index of at least 2.00 in your major before you will be recommended for graduation. Grades of "C-" or lower in major subjects must be raised to "C" or better*

In addition:
 Writing Emphasis Courses
 Students entering with less than 40 credits need 9 s.h. 1. _____
 Students entering with 40-70 credits need 6 s.h. 2. _____
 Students entering with more than 70 credits need 3 s.h. 3. _____
 (Please Note: one 'W' must be at the 300-400 level)

Cumulative Credits:

Grad Date _____

| Transfer Credits | Fall | Spring | Summer |
|------------------|-------|--------|--------|
| _____ | _____ | _____ | _____ |
| | Fall | Spring | Summer |
| | _____ | _____ | _____ |
| | Fall | Spring | Summer |
| | _____ | _____ | _____ |
| | Fall | Spring | Summer |
| | _____ | _____ | _____ |

THEATRE MINOR (Q069) COURSE REQUIREMENT CHECKLIST

Student's Name: _____ I.D.# _____

Advisor's Name: _____

Date Entered: _____

Graduation Date: _____

Minor Requirements:

Required:

THA 103 Acting I _____ (3)

THA 104 Stagecraft I _____ (3)

THA 113 Script Analysis _____ (3)

THA 200 Theatre Practicum: Majors _____ (1)

As Advised:

1. _____ (3)

2. _____ (3)

3. _____ (3)

A TOTAL OF 19 CREDITS IS NECESSARY TO COMPLETE A MINOR

For Theatre Minor production requirements, please refer to the Student Handbook.

DANCE MINOR (Q054) COURSE REQUIREMENT CHECKLIST

DEPARTMENT OF THEATRE AND DANCE DANCE MINOR PROGRAM

CATAGORIES AND COURSES

I. CORE COURSES – 9 credits required

DAN 344 History of Dance 3 (W course)

Choose six credits of the following

DAN 210 Dancers Body 3

DAN 315 Dance Pedagogy 3

DAN 441 Dance Composition 3

DAN 442 Musical Theater Dance 3

And Choreography

TECHNIQUE & PERFORMANCE – choose a minimum of 10 credits

- *Maximum of 4 credits from the Performance category*
- *Maximum of 3 technique credits from the 100 level*

Technique

DAN 132 Modern Dance I 3

DAN 133 Jazz I 3

DAN 134 Beginners Ballet 3

DAN 135 Tap Dance I 3

DAN 137 African Dance 3

DAN 138 Hip Hop Dance 3

DAN 205 Improvisation 2

DAN 232 Modern Dance II 2

DAN 332 Modern Dance III 2

DAN 233 Jazz II 2

DAN 333 Jazz III 2

DAN 234 Ballet II 2

DAN 334 Ballet III 2

DAN 235 Tap II 2

DAN 335 Tap III 2

Performance credits

THA 104 Stage Craft 3

DAN 346 Repertory Development 2

DAN 446 Repertory Performance 2

(DAN 346 & 446 are repeatable for credit)

DANCE MINOR REQUIREMENTS

All dance minor students must complete the following requirements, in order to receive documentation on their transcript.

Course Requirements -19 credits of course study in the dance area

See dance minor advisement sheet

Co- Curricular Assignments:

1. Teaching Assistant – assisting a dance faculty member in a Level I course.
or
Choreographic Assistant – assisting a faculty choreographer in the Musical Theatre Production.
❖ *Assignment will be made through a discussion with dance minor advisor*
2. Recorded/digital Portfolio: a record of course materials covered in each dance course taken by the student will be presented to the dance coordinator at the students exit interview upon completion of the minor.
3. Participation in the University Dance Company (UDC) is highly recommended

APPENDIX: VOICE POLICY

Private Voice Procedure

Students entering the Department of Theatre and Dance with a desire to elect the musical theatre concentration will need to successfully complete the following courses in their first year:

- THA 103 – Acting I
- DAN 130 – Movement for the Performer
- VOI 181 and/or 182 – Class Voice (dependent on semester entering & advising)

(Please speak with the department chair about transferring credits if applicable)

Each student must perform two selections in the final voice recital of VOI 182 and be evaluated by the musical theatre faculty to gain approval to register for private voice lessons for the following semester. Musical theatre faculty reserve the right to counsel students into another concentration if they feel the musical theatre concentration is not the best fit for the student based on their performance within any of these courses.

Private Voice Policy

Only students within the musical theatre concentration are eligible for private voice within the department. Each semester of private voice is 1 credit. If a student enters private voice in the fall semester of their sophomore year, they will be eligible for 6 semesters of private voice before graduation based on adherence to the guidelines below.

In order to remain eligible to register for private voice each semester, the student must adhere to the following guidelines:

- Attend no less than 10 private voice lessons each semester (based on a weekly half-hour lesson)
- Attend and perform in 2 of the 3 Vocal Performance Workshops scheduled each semester
 - Attendance to all 3 Vocal Performance Workshops is required for no penalty to your private voice final grade
 - Preparation and successful performance of 3 complete songs is required for no penalty to your private voice final grade (each private voice instructor will inform their students of what is required for 'preparation' and 'successful performance' for grading purposes)
 - These are the minimum standards. Each private voice instructor may require more completed songs per semester.
- **Schedule their private voice lesson with their instructor in a timely manner** (each private voice instructor will inform their students of how to do this, based on their schedules)

If a student fails to complete 10 private voice lessons in a semester, they will not be eligible to register for private voice lessons the following semester. Students will not be allowed to perform in the Vocal Performance Workshops unless registered in private voice.

Keep in mind these points for final grading in private voice:

- 1) Each private voice studio syllabus will publish an attendance policy you must adhere to for final grading purposes.
- 2) 10 lessons are the minimum to attend *in order to remain eligible for private voice the following semester*. Missed lessons will count against your final private voice grade based on the posted attendance policy for that voice studio.
- 3) Failure to attend all 3 Vocal Performance Workshops will drop your final private voice grade.
- 4) Failure to properly prepare and perform 3 songs during the semester of Vocal Performance Workshops will drop your final private voice grade.

Private voice lessons are to be treated as any academic course – attendance is expected! If a student is cast within a department or a non-department production, *it is the student's responsibility* to convey to the director of that production when a private voice lesson is scheduled (including it on the audition sheet). *Scheduling outside of production rehearsals is highly advised!* When the private voice lesson and the production rehearsal conflict, *it is the student's responsibility* to communicate the conflict in a timely manner to both the private voice instructor and the production director so a compromise (if possible) can be found.

In the event of a documented prolonged student absence of three days or longer duration, student should notify the Director of Judicial Affairs and the Dean of Students with reason, who will then notify the student's professors of the student absence.

Questions about this procedure or policy can be directed to the musical theatre concentration advisor.

APPENDIX: WEBSITES AND SOCIAL MEDIA

Theatre and Dance social media:

Facebook - www.facebook.com/THEATREdanceWCU

Twitter - <https://twitter.com/WCUTheatreDance>

Tumblr - <http://wcutheatredance.tumblr.com/>

Instagram - <http://instagram.com/wcutheatredance>

CAH social media:

Facebook: <https://www.facebook.com/WCUCVPA>

Twitter: <https://twitter.com/WCUCVPA>

Instagram: <https://www.instagram.com/wcucvpa>

Flicker: <https://www.flickr.com/photos/wcucvpa/collections/>

Websites:



College of Arts and Humanities Website: <http://www.wcupa.edu/arts-humanities/>
Departmental Website: <http://www.wcupa.edu/theatreDance>
University Website: www.wcupa.edu
Tickets for Departmental Productions <http://wcupatix.com/theatre-and-dance/>



Photo by D. Kontz

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